

Sunshine Community Gardens
 A Program of Community Garden Initiative of Central Texas
Withdrawal Form



Please print this form, fill it out, and mail it to:

Treasurer
P.O. Box 302349
Austin, TX 78703

Plot number(s):	Withdrawal effective date:
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Primary Gardener	Secondary Gardener*
Name:	Name:
Address:	Address:
City, state ZIP:	City, state ZIP:
Phone:	Phone:
E-mail:	E-mail:

*A secondary gardener will have a first option to rent the plot if 1) he or she signed the membership contract as a secondary gardener at least six months before the withdrawal effective date, 2) the plot is cleared of weeds and crops past their prime and is in good condition for reassignment (i.e., the primary gardener is eligible for a clean-up fee refund if one was collected), and 3) the board approves his or her request to be the primary gardener. To exercise this option, the secondary gardener must notify the plot assignment coordinator by the withdrawal effective date, sign a new membership contract as primary gardener, and pay the same fees as a new gardener (plot fee and tool fee).

Refund and Abandoned Property Policy

Fees will be refunded to gardeners voluntarily withdrawing as follows:

- A portion of the plot fee may be refunded in accordance with the Site Rules.
- The clean-up fee (if one was charged at sign-up) will be refunded only if the zone coordinator verifies the plot is cleared and ready to be reassigned.
- The tool co-op fee will be refunded if a gardener withdraws within 30 days of becoming a member.

All refunds will be mailed to the primary gardener's address above.
 Any materials left on the plot more than seven days after the withdrawal effective date will be considered abandoned property and disposed of by Sunshine Community Gardens.

Please enter X to select the appropriate option if you paid a cleanup fee, i.e., signed up prior to September 2019.

- N/A. (Joined after September 2019)
 I donate my clean-up fee to SCGas a tax-deductible contribution.
- I request refund of my clean-up fee (I have cleared my plot and joined prior to Sept. 2019).
- I am forfeiting my clean-up fee as I do not intend to clear my plot.

Why are you leaving Sunshine Community Gardens? (Optional)

Signatures

Primary gardener's signature: X		Date:
SCG's secretary's signature: X	SCG's secretary's printed name: Kerry Drake	Date: